

Record of Processing Activities — Working Draft

USCN-ROPA-001 • Version 0.1 working template • Prepared 19 October 2026

Document status	WORKING TEMPLATE — not formally approved or executed
Controller	UK Safety Camera Network Ltd (USCN)
Data protection contact	data.protection@datahandling.uscn.org.uk
Postal contact	124 City Rd, Islington, London, EC1V 2NX
Source policies	USCN-POL-001 to 006; USCN-LIA-001 (approved 19 October 2026)
Important	No operationally commissioned cameras confirmed. No supplier processor status or international transfers verified.

Controller details

UK Safety Camera Network Ltd; 124 City Rd, Islington, London, EC1V 2NX; data.protection@datahandling.uscn.org.uk. ICO registered per management statement; registration reference C2049160 (user-provided; registry verification pending).

CCTV processing activity

Purpose: proportionate public safety and incident response. Article 6 basis: legitimate interests subject to site assessment. Individuals: passers-by, visitors and persons within approved fields of view.

Data: identifiable video imagery, time/date, access/disclosure logs and incident metadata; potential offence-related content requires separate Article 10/Schedule 1 analysis.

Recipients: appropriately authorised USCN personnel, lawful authorities where justified, assessed service providers [VERIFY].

Retention: motion-triggered footage automatically overwritten within 31 days maximum unless DPO-authorised preservation under POL-002.

Security: encrypted local SD/NVR, access control/logs, no cloud operational recording, no host admin access.

International transfers: not established; do not infer from supplier names.

Other processing activities to assess

Customer relationship management / CRM (HubSpot): contact records, lawful basis, retention and supplier role [VERIFY].

Email/collaboration (Microsoft, Bravo): business correspondence and data protection enquiries; exact services and processing roles [VERIFY].

USCN • Working document • Verify site-specific details and approvals before use

Telephony (Voipline Telecom and FreeCX): call metadata/recordings if any; verify provider and service relationship.

Live chat (tawk.to): enquiries and transcripts; retention, consent/legitimate interests and transfers [VERIFY].

Each activity requires separate ROPA row after service mapping; no CCTV data flows to these services are assumed.