

Camera Commissioning & DPO Authorisation

USCN-FRM-001 • Version 0.1 working template • Prepared 19 October 2026

Document status	WORKING TEMPLATE — not formally approved or executed
Controller	UK Safety Camera Network Ltd (USCN)
Data protection contact	data.protection@datahandling.uscn.org.uk
Postal contact	124 City Rd, Islington, London, EC1V 2NX
Source policies	USCN-POL-001 to 006; USCN-LIA-001 (approved 19 October 2026)
Important	No operationally commissioned cameras confirmed. No supplier processor status or international transfers verified.

Site and preconditions

Camera ID []; site []; host agreement ref []; permissions ref []; installer []; physical install date [].

- ☐ Property permissions verified ☐ Signed hosting agreement ☐ Safe mounting/electrical ☐ Power/connectivity tested.
- ☐ Motion detection configured ☐ No audio/ANPR/face recognition ☐ Privacy masks/field-of-view checked.
- ☐ Local encryption/retention settings tested ☐ No cloud operational recording ☐ Admin credentials restricted ☐ No host admin access.
- ☐ Signage visible before recording ☐ Camera-specific transparency URL/QR verified ☐ Maintenance and fault escalation arranged.

Privacy and commissioning decision

Camera-specific DPIA ID []; DPO DPIA decision []; outstanding mitigations [].

Live-view privacy assessment ref [] and separate DPO approval []; leave blank if not authorised.

Commissioning decision: AUTHORISED / DEFERRED / REFUSED. Scope, conditions and reasons [].

DPO Bertram Scanlon (or formally authorised successor): signature []; decision date/time []; operational start time [].

No operational recording until affirmative authorisation and all conditions satisfied. Record first operational date for host removal-fee schedule.